

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

This update published 16 August 2022

Democratic Services

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BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB	Health and Wellbeing Board
LCPB	Learning City Partnership Board
APR15	Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under APR15 – General Exception , if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the Local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Mayor Marvin Rees
- Councillor Craig Cheney – Deputy Mayor and Cabinet Member for City Economy, Finance and Performance
- Councillor Asher Craig – Deputy Mayor and Cabinet Member for Children’s Services, Education and Equalities
- Councillor Don Alexander – Cabinet Member for Transport
- Councillor Nicola Beech – Cabinet Member for Strategic Planning, Resilience and Floods
- Councillor Helen Holland - Cabinet Member with responsibility for Adult Social Care and Integrated Care System
- Councillor Ellie King Cabinet Member with responsibility for Public Health and Communities
- Councillor Tom Renhard – Cabinet Member for Housing Delivery and Homes
- Councillor Kye Dudd – Cabinet Member for Climate, Ecology, Waste and Energy

The City Council’s website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Caroline Twigg, European and International Service Manager caroline.twigg@bristol.gov.uk	<p>International Strategy Refresh 2022 To endorse the refreshed strategic objectives and deliverables Non Key Open</p>	Cabinet 6 Sep 2022	Mayor	Resources Scrutiny Commission
James Anderson, Education Programme Manager james.anderson@bristol.gov.uk	<p>Education Capital Update and Capital Investment Decision To approve the allocation of grant funding into SEND and mainstream education projects. Part exempt 3</p>	Cabinet 6 Sep 2022	Deputy Mayor with responsibility for Children’s Services, Education and Equalities	People Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Financial Update Report - September 2022 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required. Open</p>	Cabinet 6 Sep 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Richard Hanks, Interim Director for Education and Skills	<p>Family Hub and Start for Life Programme To seek approval to accept and spend a</p>	Cabinet 6 Sep 2022	Deputy Mayor with responsibility for	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
richard.hanks@bristol.gov.uk	Department for Education (DfE) grant to fund the new Family Hub and Start for Life Programme. Open		Children’s Services, Education and Equalities	
Christina Gray, Service Director, Public Health christina.gray@bristol.gov.uk	Sexual Health Services Contract Extension to March 2025 To approve the extension of existing sexual health contracts for 1 year from 1st April 2024 to 31st March 2025 Open	Cabinet 6 Sep 2022	Cabinet Member with responsibility for Public Health and Communities	People Scrutiny Commission/ Health Sub Committee
Hugh Evans, Executive Director: People hugh.evans@bristol.gov.uk	Bristol, North Somerset and South Gloucestershire Integrated Care System: Integrated Care Board Constitution and Integrated Care Partnership Terms of Reference To seek approval for the Integrated Care Partnership (ICP) Terms of Reference and note the Cabinet Member with responsibility for Adult Social Care and Integrated Care System and Chair of the Bristol Health and Wellbeing Board has been nominated as Bristol City Council’s representative on the partnership board. To note the Integrated Care Board (ICB) constitution and the nomination of Bristol City	Cabinet 6 Sep 2022	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission/ Health Sub Committee

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>Council Chief Executive as Bristol City Council's representative on ICB.</p> <p>Open</p>			
<p>Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk</p>	<p>Transforming Cities Funding To approve and authorise the submission of a Full Business Case (FBC) to the West of England Combined Authority (WECA) for Transforming Cities Funding (TCF) and the City Regional Sustainable Transport Settlement (CRSTS) funding to replace traffic signals junctions and car park variable messaging signs and, subject to approval, to accept and spend the funding as set out in the Full Business Case.</p> <p>Open</p>	<p>Cabinet 6 Sep 2022</p>	<p>Cabinet Member with responsibility for Transport</p>	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk</p>	<p>Medium Term Financial Plan and Capital Strategy To present the Medium Term Financial Plan and Capital Strategy. This report will be presented for Cabinet comment/approval and will subsequently be submitted to Full Council.</p>	<p>Cabinet 4 Oct 2022</p>	<p>Deputy Mayor with responsibility for City Economy, Finance and Performance</p>	<p>Resources Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Financial Update Report - October 2022 To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 4 Oct 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Financial Update Report - November 2022 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 1 Nov 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Collection Fund Surplus/Deficit report To present the Collection Fund surplus/deficit report. This report will be presented for Cabinet comment/approval and will subsequently be</p>	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	submitted to Full Council. Open			
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Council Tax Base To consider a report setting the Council Tax base. This report will be presented for Cabinet comment/approval and will subsequently be submitted to Full Council. Open	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - December 2022 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required. Open	Cabinet 6 Dec 2022	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Sarah Spicer, Business Innovation Manager sarah.spicer@bristol.gov.uk	Housing Revenue Account (HRA) Budget Proposals 2023/24 To seek approval for the proposed 2023/24 Housing Revenue Account (HRA) Budget, 5-year	Cabinet 17 Jan 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>capital plan and planned expenditure.</p> <p>Open</p>			
<p>Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk</p>	<p>Budget report & Treasury Management Strategy 2023/24 To consider the 2023/24 Budget report and Treasury Management Strategy. The Mayor's budget proposals will subsequently be submitted to Full Council.</p> <p>Open</p>	<p>Cabinet 17 Jan 2023</p>	<p>Deputy Mayor with responsibility for City Economy, Finance and Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk</p>	<p>Dedicated Schools Grant budget proposals 2023/24 To consider the Dedicated Schools Grant budget proposals 2023/24. This report will subsequently be submitted to Full Council as part of the budget process.</p> <p>Open</p>	<p>Cabinet 17 Jan 2023</p>	<p>Deputy Mayor with responsibility for City Economy, Finance and Performance</p>	<p>People Scrutiny Commission</p>
<p>Denise Murray, Director - Finance & Section 151 Officer</p>	<p>Financial Update Report - January 2023 To present Cabinet with the latest detailed</p>	<p>Cabinet 17 Jan 2023</p>	<p>Deputy Mayor with responsibility for City</p>	<p>Resources Scrutiny</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
denise.murray@bristol.gov.uk	financial outturn report and identify any additional financial approvals that are required. Open		Economy, Finance and Performance	Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - February 2023 To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required. Open	Cabinet 7 Feb 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - March 2023 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required. Open	Cabinet 7 Mar 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Richard Fletcher, Parks Services Manager richard.fletcher@bristol.gov.uk	Response to Ash Dieback disease To seek approval of the Council's approach to managing the risk to people and property from trees affected by Ash Dieback and authorising the	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Public Health and Communities	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>use of funding to deliver the approach including procuring and awarding contracts.</p> <p>Open</p>			
<p>Fiona Gilmour, Mayor's Office Policy Manager fiona.gilmour@bristol.gov.uk, Jon Severs, City Design Manager jon.severs@bristol.gov.uk</p>	<p>We are Bristol History Commission – Next Steps</p> <p>Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Mayor</p>	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk</p>	<p>Future of Youth Services To seek approval of Bristol City Council's approach to the development of youth services within Bristol.</p> <p>Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk</p>	<p>Youth Zones - Full Business Case To seek approval for the business case and site for the Youth Zone in the South of the City including the lease of an asset for the duration of the project.</p> <p>Part exempt 3</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Deputy Mayor with responsibility for Children's Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	Consultation and Engagement Strategy 2022-24 To seek approval of the updated Consultation and Engagement Strategy 2022-24. Open	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Overview and Scrutiny Management Board/ Resources Scrutiny Commission
Abigail Stratford, Service Manager, Major Projects abigail.stratford@bristol.gov.uk	Whitehouse Street Regeneration Framework To seek approval of the Whitehouse Street Regeneration Framework. Open	Cabinet Before 4 Apr 2023	Mayor	Growth and Regeneration Scrutiny Commission
John Roy, Group Manager – Transport Assets john.roy@bristol.gov.uk	Bristol Avon Flood Strategy Funding Strategy To seek Cabinet approval of Funding Strategy, and enter into Legal Agreement with Environment Agency to deliver Phase 1 and Phase 2 of Bristol Avon Flood Strategy. Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Strategic Planning, Resilience and Floods	Growth & Regeneration Scrutiny Commission
Tom Gilchrist, Private Housing and Accessible Homes Manager	Gypsy, Travellers and Showpeople permanent sites	Cabinet Before 4	Cabinet Member with responsibility for	Communities Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
tom.gilchrist@bristol.gov.uk	To seek permission to approve the development of permanent Gypsy, Travellers and Showpeople sites. Open	Apr 2023	Housing Delivery and Homes	Commission
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	East Bristol Liveable Neighbourhood Pilot Outline Business Case Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Financial Update Report - April 2023 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required. Open	Cabinet 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	A37/A4018 Bus Deal Route 2 Project (Outline Business Case) To seek approval to submit an Outline Business Case (OBC) to the West of England Combined Authority (WECA) and subject to approval, to	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	undertake further consultation and develop Full Business Cases (FBC) for approval. Part exempt 3			
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	A37/A4018 Bus Deal Route 2 Project (Full Business Case) To approve the Full Business Case (FBC) prior to submission to the West of England Combined Authority (WECA). Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Paul Sylvester, Rehousing Manager paul.sylvester@bristol.gov.uk	Bristol Housing Allocations Review Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission
Abigail Stratford, Service Manager, Major Projects abigail.stratford@bristol.gov.uk	Temple Quarter Grant Funding Arrangements Open	Cabinet Before 4 Apr 2023	Mayor	Growth & Regeneration Scrutiny Commission
Genevieve Adkins, Interim Head	Cultural Investment Programme – Openness and	Cabinet	Deputy Mayor with	Growth &

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
of Culture genevieve.adkins@bristol.gov.uk	Imagination funding To approve the allocation of Openness and Imagination funding to arts organisations. Open	Before 4 Apr 2023	responsibility for City Economy, Finance and Performance	Regeneration Scrutiny Commission